

ALT# 110-1920

## AUTHORIZATION FOR ALTERNATIVE PURCHASE PROCESS

<b>GOODS</b> – Dollar Threshold	\$40,000-75,000	[ ]
	Over \$75,000	[x]

<b>SERVICES – Dollar Threshold</b>	<b>FEDERAL - Over \$5,000</b>	<b>[ ]</b>
	<b>STATE - \$40,000-\$300,000</b>	<b>[ ]</b>
	<b>STATE – Over \$300,000</b>	<b>[ ]</b>

School Board Approval Required [X]

Rationale:	Single Source	[ ]
	Service	[ ]
	Books*	[ ]
	Accessing Existing Contract	[X]

Spokane Public Schools	2-1819
(agency)	(no.)

Vendor: Terry's Dairy

Purchase Description: Milk and Dairy Products

Rationale: In support of Nutrition Services meal program

Estimated Amount: \$ 900,000.00

Originating Department Contact Person: Doug Wordell / Nutrition Services

Purchasing Agent Approval: Cindy Coleman

Date Forwarded for Authorization: 07/10/2019

Approval Signature: Braid approval Date: \_\_\_\_\_  
Associate Superintendent  
School Support Services

Board Approval Date 07/17/19 PO# 200179 by: pt

SPOKANE PUBLIC SCHOOLS  
Spokane, Washington

Loc #: 680	Req #:	Req Date: 3-Jul-19	Due Date:
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**Suggested Vendor:**  
Reference Bid 2-1819  
Terry's Dairy  
Phone #:  
Fax #:

PO #: 200179  
PO Date: 9/1/19  
Bid/Quote: \_\_\_\_\_  
Other: \_\_\_\_\_

R 37863

Approved By:  (Budgetary Signature)

Special Remarks:

...Grant Funding? ☒ YES ☐ NO

**Yes IF for Federal Grant or Non-Federal Grant operated in partnership with a Federal Grant.**

...Elementary Instruction? ☐ YES ☒ NO

If yes, approval needed from a Director of Elementary Curriculum. \_\_\_\_\_

...Secondary Instruction? ☐ YES ☒ NO

If yes, approval needed from the Director of Secondary Curriculum. \_\_\_\_\_

...Tech Services,  
hardware or software? ☐ YES ☒ NO

If yes, approval needed from the Director of Technology Services. \_\_\_\_\_

[illegible]



**Agenda Item Details**

Meeting	Jul 17, 2019 - Regular Meeting
Category	6. CONSENT AGENDA
Subject	L. Alternate Purchase No. 110-1920, Terry's Dairy, Milk and Dairy Products
Type	Action (Consent)

**Recommendation:**

Approve issuance of a purchase order to Terry's Dairy, Inc., Colville, WA, for milk and dairy product needs during the 2019-20 fiscal year. The estimated cost of these products is \$900,000.00.

**Background:**

This contract provides milk and dairy products for consumption in the school nutrition programs for the 2019-2020 fiscal year. There are two group designations: Group I consisting of fluid milk in pouches and cartons and Group II consisting of other miscellaneous dairy products. While the pricing on Group II items will remain fairly static during the contract year, the contract terms for Group I items allows for price adjustments (both increases and decreases) based upon prevailing market conditions as published in the Federal Milk Administrator. Therefore, the prices for fluid milk are subject to escalation or de-escalation throughout the year at a rate consistent with established federal formulas. While the recommended bid award dollar amount is based on pricing submitted for historical sales, it is recommended that the board approve an amount of 10% over that figure given the enrollment growth of our student population and their participation in the meal programs.

This recommended contract accesses the first of four one-year renewal options as provided in the bid specifications. The expenditures for this contract will come from the general fund.

**Motion & Voting**

Director Brower requested further information on Item S regarding the \$753,000 amount, how the allocation works. Cindy Coleman shared the purpose for the added materials is to provide classroom sets for each classroom to accommodate additional rooms as a result of K-3 reduction.

Director Newberry also shared thanks for the donors in the community to support the students of our District.

Motion by Mike Wiser, second by Jerrall Haynes.

Final Resolution: Motion Carries

Yes: Deana Brower, Susan Chapin, Jerrall Haynes, Mike Wiser, Brian Newberry



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**⚠** ALERT: SAM.gov will be down for scheduled maintenance Saturday, 08/17/2019, from 8:00 AM to 3:00 PM (EDT).

**⚠** ALERT: Due to increased volume and additional security requirements, a high number of entity registrations are pending CAGE review. Processing time exceeds normal window of ten business days. Some users may experience processing delays of up to four weeks. Respond promptly if you are contacted by a CAGE representative for additional information. Contact the [CAGE Help Desk](#) with urgent questions about a registration pending CAGE review.

## Search Results

**Current Search Terms: TERRY'S DAIRY INC\***

Total records: 1

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[Export Results](#)

Result Page: 1

Sort by Relevance

Order by Descending

Your search for TERRY'S DAIRY INC\* returned the following results...

Entity	<b>TERRY'S DAIRY INC</b>	Status: <b>Active</b>
DUNS: <b>048718472</b>	CAGE Code: <b>1WMS9</b>	<a href="#">View Details</a>
Has Active Exclusion?: <b>No</b>	DoDAAC:	
Expiration Date: <b>04/09/2020</b>	Debt Subject to Offset?: <b>No</b>	
Purpose of Registration: <b>All Awards</b>		

Result Page: 1

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*B. Carson*



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Page 1 of 2

PURCHASE ORDER NUMBER:

200179

PO DATE: 09/01/19

ORDER DUE DATE: 09/01/17

PAYMENT MAY BE DELAYED UNLESS PO# APPEARS ON  
ALL INVOICES, SHIPPING PAPERS, AND PACKAGING.

VENDOR NUMBER  
020193

VENDOR PHONE NUMBER  
(509) 684-2936  
FX (509) 684-1237

REQUISITION NUMBER  
R57863

VENDOR INFORMATION  
TERRYS DAIRY INC  
2382 NORTH HIGHWAY  
COLVILLE, WA 99114

ATTN:  
BID/QUOTE NO.: 2-1819  
CONTRACT NO.: B-JPR-DAIRY  
BUYER: PAM T  
BUYER PHONE NO.: (509) 354-7127

SHIP TO: NUTRITION SERVICES  
200 N BERNARD ST  
SPOKANE, WA 99201

SEND INVOICE TO: NUTRITION SERVICES  
200 N BERNARD ST  
SPOKANE, WA 99201

FOR:

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THIS ADDRESS  
REGARDLESS OF THE SHIPPING DESTINATION.

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
0001	935,000	\$	<p>REFERENCE: MILK AND DAIRY PRODUCTS, BID NO. 2-1819, DATED AUGUST, 2018. AWARD OF PURCHASE ORDER RENEWAL WAS APPROVED BY THE SCHOOL BOARD 7/17/19 TO SUPPLY THE FOLLOWING IN ACCORDANCE WITH THE ABOVE MENTIONED BID TERMS AND CONDITIONS.</p> <p>PROVIDE MILK AND DAIRY PRODUCTS DURING THE PERIOD 9/1/19 THROUGH 8/31/20 AS PER BID SPECIFICATIONS AND DELIVERY SCHEDULE. PRICES SHALL BE CHARGED IN ACCORDANCE WITH THE U.S. DEPARTMENT OF AGRICULTURE ANNOUNCEMENT OF MINIMUM CLASS AND COMPONENT PRICE LIST AND PER THE FORMULA AS OUTLINED IN THE AFOREMENTIONED BID.</p> <p>THE FOLLOWING IS REPRESENTATIVE OF THE PRODUCTS THAT ARE TYPICALLY ORDERED BY THE VARIOUS LOCATIONS: MILK, NON-FAT CHOCOLATE, 1/2 PINT MILK, 1% LOW FAT, 1/2 PINT MILK, NON-FAT, 1/2 PINT MILK, NON-FAT STRAWBERRY, 1/2 PINT</p>	1.00	935,000.00
					*CONTINUED*

ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

PO TOTAL

1. Goods other than those specified on this order must not be substituted without authorization.
2. The right of cancellation in case of long delay in shipment is reserved.
3. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if item is backordered or canceled.
4. If not sold F.O.B. destination, prepaid shipping charges, if any, and invoice accordingly. No C.O.D.'s will be accepted.
5. Payments shall be paid within 30 days receipt of an acceptable invoice provided goods/services have been received.
6. Authorization for price discrepancies is necessary only if total order is increased more than \$25.

INTERNAL USE ONLY

RECEIVING SIGNATURE:

DATE REC'D:

PURCHASE ORDER  
AUTHORIZED BY:

*Pam Satosky*



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Page 2 of 2

PURCHASE ORDER NUMBER:

200179

PO DATE: 09/01/19

ORDER DUE DATE: 09/01/17

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SPOKANE, WA 99201

FOR:

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REGARDLESS OF THE SHIPPING DESTINATION.**

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
			ICE CREAM, LIGHT, 1/2 GALLON SHERBET, 3 GALLON ICE CREAM, 1/2 GALLON ICE CREAM, 3 GALLON MILK, NON-FAT, GALLON MILK, 1% LOW FAT, GALLON BUTTERMILK, LOW FAT, 1/2 GALLON YOGURT, 1% LOW FAT, QUART COTTAGE CHEESE, NON-FAT, 5 LB. SOUR CREAM, NON-FAT, 5 LB. FUDGE BARS, 24/PKG DIXIE CUPS, 12/PKG CREAMY ORANGE/VANILLA BAR, 12/PKG ICE CREAM BARS, 12/PKG ICE CREAM SANWICHES, 24/PKG		
				Subtotal	935,000.00
				Tax	0.00

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PO TOTAL 935,000.00

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**INTERNAL USE ONLY**

RECEIVING SIGNATURE: \_\_\_\_\_

DATE REC'D: \_\_\_\_/\_\_\_\_/\_\_\_\_

PURCHASE ORDER  
AUTHORIZED BY: \_\_\_\_\_

*Pam Sotosky*